

## Idaho Genealogical Society Board Meeting Minutes

<b>Date / Time of Meeting</b>	August 21, 2019; 11:30 AM
<b>Meeting Location</b>	The Library! At Hillcrest- Shared Study Room

<b>Board Member</b>	<b>Att'd</b>	<b>Guests</b>	<b>Att'd</b>
Amy Makela	X		
Bonnie Fuller	X		
Eric Scott- via remote	X		
Frances Krommenhoek	X		
Juvanne Martin	X		
Robbie Robinson	X		
Robin Pewtress	X		
Todd Johnson	X		

### Meeting Agenda

<b>Topic</b>	<b>Item/Notes</b>
Attendance	Introductions/Welcome
Approval of minutes	Approved as written & submitted
Certificates	<ul style="list-style-type: none"> <li>• Certificate Report (how many, etc. since last report) – Amy/Robin</li> </ul> <p>No new certificate requests have been received since May</p>
“Treasurer’s” Report	<ul style="list-style-type: none"> <li>• Amy to present, if ready</li> </ul> <p>Having trouble accessing bank account on-line. Have paid for the following:</p> <ul style="list-style-type: none"> <li>• Website</li> <li>• DropBox</li> <li>• P.O. Box</li> <li>• Storage Unit</li> <li>•</li> </ul> <p>Reordered checks</p> <p>Received funds for cookbooks totaling \$103</p>
Membership	<ul style="list-style-type: none"> <li>• Membership Report (# new, total, etc.)- Amy/Robbie</li> </ul> <p>There are 77 members, including libraries &amp; societies. No new memberships since last meeting.</p>

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Topic	Item/Notes
Quarterly	<ul style="list-style-type: none"> <li>• “Editor” – Robin Pewtress</li> <li>• Articles- who’s doing what- Fall edition               <ul style="list-style-type: none"> <li>○ 1<sup>st</sup> Lady, Teresa Little, will write an article on her Idaho pioneer family</li> <li>○ Bonnie- article on not using on-line sources exclusively</li> <li>○ Robin’s friend, Lori Lyn Price, article on flu epidemic</li> <li>○ Brandi Burns- article on the City of Boise</li> </ul> </li> </ul>
DRC	<ul style="list-style-type: none"> <li>• Report on May meeting- Amy/Juvanne 15 in attendance</li> <li>• Report on June meeting? N/A- not held</li> <li>• Update on August meeting- Robin/Juvanne cancelling as neither has time to work on it this month</li> </ul> <p>No September or October DRC. Todd will tentatively present on Nov. 2<sup>nd</sup></p>
Website	<ul style="list-style-type: none"> <li>• Updates needed- group discussion</li> </ul> <p>Tabled until Eric can participate in discussion (web connection issues).</p>
Other	<ul style="list-style-type: none"> <li>• Annual meeting- October 5<sup>th</sup>, 12-5, at the Hillcrest Library. Room booked.</li> </ul> <p>We will stream a Legacy Family Tree Webinar presented by Diahn Southard entitled “A Day Out With Your DNA”. Diahn will be presenting on the various testing companies and their tools to use in analyzing your DNA. This is to help you make a decision on where to test.</p> <p>Juvanne will ask Kyle Rowberry (FHC) to present an update on digitization progress.</p> <p>Bonnie will present on why onsite research is necessary.</p> <ul style="list-style-type: none"> <li>• Sustainability- group discussion</li> </ul> <p>It was decided that the Board should seek an answer to sustainability from the general membership. Perhaps a questionnaire could be part of the annual meeting.</p>
Review of Action Items	See updated Action Items
Adjournment	The meeting was adjourned at 1:15 PM

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Action Items				
Date	Description	Who Assigned?	Due Date	Date Completed
21 Aug 2019	Develop presentation for 02 Nov DRC	Todd	02 Nov 2019	
21 Aug 2019	Develop presentation for annual meeting	Bonnie	05 Oct 2019	
24 Apr 2019	Determine when storage bill is due	Amy	15 May 2019	10 May 2019-pd
24 Apr 2019	Develop flyer for May DRC presentation	Amy	13 May 2019	13 May 2019
24 Apr 2019	Present at June DRC	Todd	30 June 2019	N/A cancelled
24 Apr	Present at August DRC	Juvanne/Robin	31 Aug 2019	N/A cancelled
20 Mar 2019	Membership print out member forms and mail to Robbie and Eric, do not seem to be getting them. Create a list of new members and report to Robin for new member letter and membership card.	Amy	24 Apr 2019	24 Apr 2019
20 Mar 2019	Create spreadsheet of other (in-state) genealogy societies	Robin	<del>17 Apr 2019</del> 15 May 2019 18 Sep 2019	In progress
20 Mar 2019	Look into VistaPrint for new member cards	Robin	17 Apr 2019	24 April 2019
20 Mar 2019	Bring info on Federation of Genealogical Societies to next meeting	Robin	<del>17 Apr 2019</del> 15 May 2019 18 Sep 2019	
20 Mar 2019	Source envelopes for Quarterly	Robin	17 Apr 2019	24 April 2019
20 Mar 2019	Migrate website to WordPress	Eric	30 May 2019	
20 Mar 2019	Organize May DRC meeting	Juvanne	17 Apr 2019	24 April 2019
20 Mar 2019	Organize April DRC meeting	Amy	17 Apr 2019	24 April 2019
20 Mar 2019	Organize March DRC meeting	Amy	17 Apr 2019	24 April 2019
20 Mar 2019	Pay for web-hosting	Eric	17 Apr 2019	24 April 2019
20 Mar 2019	File IRS non-profit status	Amy	17 Apr 2019	24 April 2019
20 Mar 2019	Review of website for needed updates	All	<del>17 Apr 2019</del> 15 May 2019	In progress
23 Jan 2019	Create a fillable membership? Application for the website	Eric	<del>20 Feb 2019</del> 30 May 2019	
14 Nov 2018	Make a list of categories for the financial ledger. Develop spreadsheet & monthly report.	Amy/Robin	<del>16 Jan 2019</del> <del>20 Feb 2019</del> 17 Apr 2019 15 May 2019 18 Sep 2019	In progress