

# Idaho Genealogical Society Board Meeting Minutes

<b>Date / Time of Meeting</b>	October 16, 2019; 11:30 AM
<b>Meeting Location</b>	The Library! At Hillcrest- Shared Study Room

Board Member	Att'd	Guests	Att'd
Amy Makela	x	Martha Moss	x
Bonnie Fuller		Tegwin Matanaer	x
Eric Scott- via remote	x		
Frances Krommenhoek			
Juvanne Martin	x		
Robbie Robinson	x		
Robin Pewtress	x		
Todd Johnson			

## Meeting Agenda

Topic	Item/Notes
Attendance	Introductions/Welcome meeting called to order at 11:45
Approval of minutes	Approved as submitted
Certificates	<ul style="list-style-type: none"> <li>Certificate Report (how many, etc. since last report) –Robin There was a certificate request that was denied. Both Juvanne &amp; Robin reviewed this application. Robin contacted the submitter and she said she would sent more information. Check is being held by Robin under further materials received.</li> </ul>
“Treasurer’s” Report	<ul style="list-style-type: none"> <li>Robin to present, if ready</li> </ul> <p>Updated treasurer’s report was reviewed. Annual report will be ready for January board meeting.</p>
Membership	<ul style="list-style-type: none"> <li>Membership Report (# new, total, etc.)- Robbie</li> <li>Three new members have been processed since the last meeting. Amy mentioned that memberships received in October or later carry over for a full next year membership.</li> <li>WT.COX has complained that libraries are not receiving electronic access to the quarterly. Discussion ensued regarding whether or not we should allow organizations to access the membership area of our website. Eric stated that we have not granted organizations access in the past. A motion was made to not allow organizations/libraries access. Motion passed with only one vote in the negative.</li> <li>Eric will modify the membership form to reflect this decision.</li> </ul>

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Quarterly	<ul style="list-style-type: none"> <li>• Fall edition update- The fall quarterly was mailed on Oct. 10<sup>th</sup>. Robin reported that it took approximately 3 hrs to stuff envelopes and mail.</li> <li>• Winter edition articles               <ul style="list-style-type: none"> <li>○ Brandi Burns article in DropBox</li> <li>○ Have not heard from Teresa Little</li> <li>○ Bonnie/Juvanne- Broadsword article</li> <li>○ Tom MacEntee article</li> <li>○ Lori Lynn Price- flu or women's suffrage</li> <li>○ Robbie- moving</li> </ul> </li> </ul>
DRC	<ul style="list-style-type: none"> <li>• November 2 meeting- Robin will double check with Todd to see if he will be able to present</li> <li>• December ?- if we have this meeting, it will be on Dec 7<sup>th</sup>, the anniversary of Pearl Harbor. No speaker lined up yet.</li> </ul>
Website	<ul style="list-style-type: none"> <li>• Updates needed- group discussion               <ul style="list-style-type: none"> <li>○ Everyone committed to reviewing the website for needed updates before the next meeting.</li> <li>○ Eric will remove the FGS icon</li> <li>○ Eric would like suggestions for a new background image.</li> </ul> </li> <li>• Progress report on migration-Eric- not started</li> </ul>
Other	<ul style="list-style-type: none"> <li>• Updating by-laws- a committee was formed to work on up-dating our by-laws, especially to address electronic communication including voting. The committee consists of Tegwin, Francis and Martha with Eric serving in a consultation role.</li> <li>• Membership form- see notes under membership topic</li> <li>• Amy reported that she had been in contact with Layce Johnson of the State Archives regarding rehoming of the Oregon Trail files. Juvanne will follow-up with Layce and suggested that we also consider the Oregon Trail Association as a repository.</li> <li>• It was mentioned that we have enough applications to print a 4<sup>th</sup> edition of Footprints.</li> <li>• Eric suggested that we add a permanent agenda item to set the next board meeting. Robin stated that board meetings will be held on the 3<sup>rd</sup> Wednesday of each month for the foreseeable future.</li> </ul>

Idaho Genealogical Society Board Meeting  
Minutes

Topic	Item/Notes
Review of Action Items	<a href="#">Reviewed</a>
Adjournment	<a href="#">The meeting adjourned at 1 PM</a>

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Action Items				
Date	Description	Who Assigned?	Due Date	Date Completed
21 Aug 2019	Develop presentation for 02 Nov DRC	Todd	02 Nov 2019	
21 Aug 2019	Develop presentation for annual meeting	Bonnie	05 Oct 2019	05 Oct 2019
20 Mar 2019	Create spreadsheet of other (in-state) genealogy societies	Robin	<del>17 Apr 2019</del> <del>15 May 2019</del> <del>18 Sep 2019</del> <del>16 Oct 2019</del> 15 Jan 2020	In progress
20 Mar 2019	Bring info on Federation of Genealogical Societies to next meeting	Robin	<del>17 Apr 2019</del> <del>15 May 2019</del> 18 Sep 2019	18 Sep 2019- FGS has merged with NGS- remove FGS info from website
20 Mar 2019	Migrate website to WordPress	Eric	<del>30 May 2019</del> <del>20 Nov 2019</del> 15 Jan 2020	
20 Mar 2019	Review of website for needed updates	All	<del>17 Apr 2019</del> <del>15 May 2019</del> 20 Nov 2019	In progress
23 Jan 2019	Create a fillable membership? Application for the website	Eric	<del>20 Feb 2019</del> <del>30 May 2019</del> <del>16 Oct 2019</del> 20 Nov 2019	
14 Nov 2018	Make a list of categories for the financial ledger. Develop spreadsheet & monthly report.	<del>Amy</del> /Robin	<del>16 Jan 2019</del> <del>20 Feb 2019</del> <del>17 Apr 2019</del> <del>15 May 2019</del> <del>18 Sep 2019</del> <del>16 Oct 2019</del> 20 Nov 2020	In progress
16 Oct 2019	Review and draft revisions to by-laws	Committee	15 Jan 2020	
16 Oct 2019	Determine if state archives will house Oregon Trail files	Juvanne	20 Nov 2019	